

HOLLAND CHARTER TOWNSHIP BOARD OF TRUSTEES

Regular Meeting
May 1, 2025

The Supervisor called the meeting to order at 7:00 p.m.

Present: Supervisor Russ TeSlaa, Clerk Michael Dalman, Treasurer Vince Bush, and Trustees Elliott Church, Dave DeYoung, Terry Nienhuis, and Gretchen Molotky. Also present was Township Manager Steve Bulthuis.

Absent: None

The Pledge of Allegiance was recited and Mr. Nienhuis gave the invocation.

Citizen's Comments: None

Mr. TeSlaa reviewed the consent agenda.

25-49 A motion was made by Mr. Bush, supported by Ms. Molotky, to approve the consent agenda including communications, operational reports (Building Report, Fire Department Report, and Sheriff's Report for March), bills and financial transactions for the month of April, and the minutes of the Board meeting held on April 17, 2025.

All supported the motion
Motion declared adopted

Mr. Bush introduced and the Board held a first reading on one Code of Ordinance Text Amendment – Chapter 7 – Property and Housing Maintenance Code.

Mr. Nienhuis introduced and the Board held a first reading on one Code of Ordinance Text Amendment – Chapter 10 – Fire Protection and Prevention.

The next agenda item involved approval of the FY2026 Holland SmartZone Local Development Finance Authority (LDFA) Budget in partnership with the City of Holland and City of Holland Downtown Development Authority. Mr. Bush reviewed the budget which begins July 1, 2025.

25-50 A motion was made by Mr. Bush, supported by Mr. Nienhuis, to approve the FY2026 Holland Satellite SmartZone LDFA Budget in partnership with the City of Holland and City of Holland Downtown Development Authority.

Roll call vote: Yes-7, No-0, Absent-0
Motion declared adopted

The Board then considered one operational and capital improvement expenditure for the consideration of a construction management proposal for improvement to the Township Hall grounds as well as a parking lot at Helder Park. Staff recommendation is to approve the low bid from GDK Construction Co. for general conditions and site supervision in the amount of \$48,468.00 and a construction management fee of 4.5% of construction cost.

25-51 A motion was made by Mr. Church, supported by Mr. Dalman, to approve the construction management proposal with GDK Construction Co.

All supported the motion
Motion declared adopted

Mr. Bulthuis shared his administrative report. Committee members shared their reports. Board members shared information and questions.

The meeting adjourned at 7:48 P.M.

Respectfully submitted,

Michael Dalman, Clerk

Russ TeSlaa, Supervisor