



AUTOPAY & PAPERLESS BILLING AUTHORIZATION

HOLLAND CHARTER TOWNSHIP
353 N 120th Ave • Holland, Michigan 49424 • (616) 395-0078

CUSTOMER INFORMATION

NAME (as shown on utility bill)

SERVICE ADDRESS

HOME PHONE #

CELL #

EMAIL

HCT ACCOUNT # (optional)

PAPERLESS BILLING

Yes, I want to go paperless.

YES

I authorize Holland Charter Township to email my monthly/quarterly utility bill and acknowledge that I will no longer receive a paper bill. The email will be sent from wsutilities@hct.holland.mi.us and will include a PDF attachment. I agree that it is my responsibility to review the monthly bill for accuracy and notify the Township of any concerns or questions. I further agree to notify the Township of any changes to my mailing address, email address or contact information. Failure to notify the Township of any changes or failure to receive the bill does not waive penalties or fees and the account will still be subject for disconnection due to non-payment.

AUTOPAY

NEW

REVISED

CHECKING

SAVINGS

NAME OF FINANCIAL INSTITUTION

ROUTING # (9 Digit #)

ACCOUNT #

I authorize Holland Charter Township to deduct my utility payment from my checking/savings account on the enclosed voided check/bank letter. I understand that I control my payments, and if at any time I decide to discontinue this service, I will provide notification in such time and manner as to afford the Township and my depository a reasonable opportunity to act on it. The Township reserves the right to stop electronic payment privileges for reasons deemed necessary. I understand that there will be a \$25.00 Return Fee for automatic payments returned for any reason.

SIGNATURE

DATE

*** Include a **VOIDED CHECK** or **BANK LETTER** for processing. ***

Please allow up to 30 days for processing.

Return the completed form:

MAIL
353 N 120th Ave
Holland MI 49424

EMAIL
utilities@hct.holland.mi.us