



## HEAT SYSTEM INSPECTION CHECKLIST

353 North 120th Avenue · Holland, MI 49424 · Phone: 616.395.0196 · Fax: 616.396.2537

*Rental properties with Holland Charter Township shall have their fuel burning mechanical equipment, including boilers, furnaces, water heaters, fireplaces, or other heating system inspected by a mechanical contractor licensed with the State of Michigan. Inspections may be completed up to six months prior to an inspection, but must be completed prior to the issuance of a new or renewed rental certificate.*

**Please print or type:**

Property Address: \_\_\_\_\_ Property Owner: \_\_\_\_\_

Inspection Date: \_\_\_\_\_ Technician: \_\_\_\_\_

Inspection Co.: \_\_\_\_\_ State License #: \_\_\_\_\_

ITEM: Furnace / Water heater / Other _____	PASS	FAIL
Flue draft and venting		
Carbon monoxide in living area (ppm = _____ )		
Gas line properly installed with shut-offs		
Check flame and inspect all burners		
Ensure combustion air is open		
Test each unit's thermostat for proper operation		
Exterior chimney and chimney cap		
Interior of the chimney or flue liner		
Test all safety control devices		
Boiler: flow switches/low water cutoff		
Boiler: test each zone control for operation		
Boiler: test T&P valve for proper operation		
Boiler: inspect all radiators and/or fin tubes		

*\*Boilers subject to State of MI inspections shall provide proof of State approval\**

Comments: \_\_\_\_\_