

HOLLAND CHARTER TOWNSHIP BOARD OF TRUSTEES

Regular Meeting
February 17, 2022

The Supervisor called the meeting to order at 7:00 p.m.

Present: Supervisor Terry Nienhuis, Clerk Michael Dalman, Treasurer Vince Bush, and Trustees Doug Becker, Elliott Church, and Russ TeSlaa (7:18). Also present was Township Manager Steve Bulthuis.

Absent: Trustee Gretchen Molotky

The Pledge of Allegiance was recited and Mr. Becker gave the invocation.

Citizen's Comments: None

Mr. Nienhuis reviewed the consent agenda.

22-18 A motion was made by Mr. Becker, supported by Mr. Bush, to approve the consent agenda including communications (Thank you from Lakeshore Advantage), operational reports (Sheriff's Office Report for January), and the minutes of the Board meeting held on February 3, 2022.

All supported the motion
Motion declared adopted

The Board then had a presentation on the Township Housing Analysis Study from Christopher Khorey, West Michigan Manager of McKenna. Findings of the study were that the comprehensive plan should meet density needs through 2040, housing demand is growing, the current pace of housing growth is ahead of demand but only slightly, and current housing is missing market segments. Key recommendations through 2040 were that the Township stick to the comprehensive plan, ensure transportation and infrastructure keep pace with growth, promote a variety of housing types, and monitor the market.

22-19 A motion was made by Mr. Nienhuis, supported by Mr. Bush, to adopt the Township Housing Analysis Study and utilize it for discussion about any further modifications to the current moratorium and maintain the current moratorium pertaining to residential developments requiring amendments to the Comprehensive Plan and/or Zoning Map.

Roll call vote: Yes-6, No-0, Absent-1
Motion declared adopted

The Board then considered Tentative Preliminary Approval for the Westwood Plat consisting of 55 lots intended for detached single family dwellings. The property lies west of the Knollwood PUD. Michael West of Westview Capital described the proposed plan.

22-20 A motion was offered by Mr. Becker, supported by Mr. TeSlaa, to approve Tentative Preliminary Approval for the Westwood Plat.

All supported the motion.
Motion declared adopted

Next were three operational and capital improvement expenditures. The first was a Bobcat Toolcat UW56 replacement. It was recommended to make the purchase from Carleton Equipment Bobcat of Grand Rapids in an amount not to exceed \$69,406.30.

22-21 Moved by Mr. Bush and supported by Mr. Church to approve the purchase of the Bobcat Toolcat UW56.

All supported the motion
Motion declared adopted

Next was security lighting and a camera for the voter and payment drop boxes at the Township. The quote from Parkway was to install cameras, lighting, and power for drop box locations in the vestibule and exterior box. Staff is asking for \$18,000.00 to cover the quote and a 10% contingency.

22-22 Moved by Mr. TeSlaa and supported by Mr. Bush to approve the voter and payment drop box security lighting and camera system.

All supported the motion
Motion declared adopted

The third item was the 104th Ave./Chicago Dr./Paw Paw Dr. watermain replacement. Nine bids were received and the staff recommendation is to accept the bid from Schippers Excavating along with contingencies/engineering costs for a total authorization of \$1,190,000.00. This was included in the 2022 Capital Improvement Plan.

22-23 Moved by Mr. TeSlaa and supported by Mr. Becker to approve the 104th Ave./Chicago Dr./Paw Paw Dr. watermain replacement.

Roll call vote: Yes-6, No-0, Absent-1
Motion declared adopted

Mr. Bulthuis then reviewed two items related to the Community Development Block Grant. The first item was the Community Development Block Grant Agreement with Michigan Strategic Fund.

22-24 A motion was made by Mr. Church, supported by Mr. Dalman, to approve the Community Development Block Grant Agreement with Michigan Strategic Fund subject to approval of a sub-recipient agreement between Request Foods and the Township pertaining to the grant as well as execution of Section IV (Acknowledgement and Certification By Company) of the grant agreement.

Roll call vote: Yes-6, No-0, Absent-1
Motion declared adopted

The next item was the consideration of the Community Development Block Grant Sub-Recipient Agreement with Request Foods.

22-25 A motion was made by Mr. Church, supported by Mr. TeSlaa, to approve the Community Development Block Grant Sub-Recipient Agreement with Request Foods.

Roll call vote: Yes-6, No-0, Absent-1
Motion declared adopted

Mr. Bulthuis shared his administrative report. Committee members shared their reports and input.

The meeting adjourned at 8:43 P.M.

Respectfully submitted,

Michael Dalman, Clerk

Terry Nienhuis, Supervisor