

HOLLAND CHARTER TOWNSHIP BOARD OF TRUSTEES

Regular Meeting  
December 3, 2020

The Supervisor called the meeting to order at 7:00 p.m. via teleconference.

Present: Supervisor Terry Nienhuis, Clerk Michael Dalman, Treasurer Vince Bush, and Trustees Gretchen Molotky, Elliott Church, Norm Nykamp, and Russ TeSlaa. Also present were Township Manager Steve Bulthuis, Community Development Director John Said, and Assistant Community Development Director Corey Broersma.

Absent: None

The Pledge of Allegiance was recited and Mr. TeSlaa gave the invocation. Mr. Nienhuis welcomed our newest trustee, Gretchen Molotky.

Citizen's Comments: None

Mr. Nienhuis reviewed the consent agenda.

20-98 A motion was made by Mr. Bush, supported by Mr. Nykamp, to approve the consent agenda including communications (Thank you from Lakeshore Advantage), operational reports (Year to Date Building Report), bills and financial transactions for the month of November, and the minutes of the Board meeting held on November 19, 2020.

All supported the motion  
Motion declared adopted

The next agenda item was consideration of approval for the Bluejay Crossing Final Site Condominium. The applicant seeks Final Site Condominium approval for this detached single-family home development, consisting of 19 lots. Present to answer questions was Dan Larabel of Westview Capital/Allen Edwin Homes. Board members asked questions.

20-99 Mr. Nykamp made a motion, supported by Mr. TeSlaa, to approve the Bluejay Crossing Final Site Condominium.

All supported the motion  
Motion declared adopted

Next was consideration of one operational and capital improvement expenditure. The item for consideration is an extension of the fence at Quincy Park. Mr. Bulthuis reviewed the project. Parks department employees are able, and available, to remove the existing fencing/posts and prepare the site for the new fence installation. The recommendation was to approve Option 1 from Fence Consultants in the amount of \$16,091.78.

20-100 A motion was made by Mr. Nykamp, and supported by Mr. Bush, to approve the Quincy Park Fence Extension Option 1 proposal from Fence Consultants.

All supported the motion  
Motion declared adopted

Mr. Nienhuis recommended several candidates as reappointments or to fill vacancies on Township Boards and Committees. He presented the following individuals as candidates. Jack VanderMeulen and Dennis Gebben as reappointments for the Planning Commission. He thanked retiring Ed Zylstra for his service to the Planning Commission. Jack VanderMeulen and Russell Boersma would be reappointed to the Zoning Board of Appeals. Alternate Robert DeVries would move from alternate to full member on the Zoning Board of Appeals to fill the term of retiring Steve Haberkorn. Steve Darrow was recommended to be a new member and serve as alternate on Zoning Board of Appeals.

Craig Brink, Brent Converse, and Robert Rabeler would be reappointed to the Board of Review.

20-101 A motion was made by Mr. TeSlaa, and supported by Mr. Nykamp, to reappoint Jack VanderMeulen and Dennis Gebben to the Planning Commission for three-year terms ending December 31, 2023.

All supported the motion  
Motion declared adopted

20-102 A motion was made by Mr. Church, and supported by Mr. Nykamp, to reappoint Jack VanderMeulen, and Russell Boersma to the Zoning Board of Appeals for three year terms ending December 31, 2023. Robert DeVries (current alternate) would be appointed to fill the term of Steve Haberkorn ending December 31, 2021.

All supported the motion  
Motion declared adopted

20-103 A motion was made by Mr. Bush, and supported by Mr. Dalman, to appoint Steve Darrow to the Zoning Board of Appeals to fill the term as alternate previously held by Robert DeVries ending December 31, 2022.

All supported the motion  
Motion declared adopted

20-104 A motion was made by Mr. Nykamp, and supported by Mr. Nienhuis, to reappoint Craig Brink, Brent Converse, and Robert Rabeler to the Board of Review for terms expiring on December 31, 2022.

All supported the motion  
Motion declared adopted

Mr. Said, Mr. Broersma, and Mr. Bulthuis then led a discussion on the implementation of the Comprehensive Master Plan that was approved at the November 19, 2020 meeting by Township Board of Trustees. The recommendation is the creation of a task force to advance components of the Implementation Plan, including periodic strategy sessions and reporting. Mr. Bulthuis discussed possible funding approaches to the plan. We will continue discussion of this plan.

Mr. Bulthuis shared his administrative reports. Board members also shared committee reports, updates, and welcomed Ms. Molotky to the Board.

The meeting adjourned at 8:01 P.M.

Respectfully submitted,

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Michael Dalman, Clerk

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Terry Nienhuis, Supervisor