

HOLLAND CHARTER TOWNSHIP BOARD OF TRUSTEES

Regular Meeting
March 19, 2020

The Treasurer called the meeting to order at 7:00 p.m.

Present: Clerk Michael Dalman, Treasurer Vince Bush, and Trustees Doug Becker, and Elliott Church. Norm Nykamp communicated through conference call. Also present was Township Manager Steve Bulthuis.

Absent: Supervisor Terry Nienhuis and Trustee Russ TeSlaa

The Pledge of Allegiance was recited and Mr. Church gave the invocation.

Citizen's Comments: None

Mr. Bush reviewed the consent agenda.

20-30 A motion was made by Mr. Church, supported by Mr. Becker, to approve the consent agenda including communications (Thank you from Outdoor Discovery Network), operational reports (None), and the minutes of the Board meeting held on March 5, 2020.

All supported the motion
Motion declared adopted

Mr. Becker introduced and the Board held a first reading on one rezoning request – NW Corner of 120th and Riley (vacant property – Parcel #70-16-09-400-028) – C-1 Neighborhood Commercial to C-2 Community Commercial. Two representatives, Bill Sikkel representing Clearview Corner LLC and Jason DeWitt representing Colliers, were present to describe the request and answer questions regarding the request. The plan would be to put a Casey's Convenience Store which includes a gas station. The Planning Commission has recommended that the Township Board deny this request because the parcel did not meet all of the criteria for C-2. Board members asked questions, including what percentage of sales would be fuel and other merchandise? Mr. Church asked that Township staff provide clarification on why the zoning requirements had changed.

The Board then considered four operational and capital improvement expenditures. The first was Supervisory Control and Data Acquisition system (SCADA) Replacements. Holland Township Public Works staff will self-contract this project using J & K Communications. The estimated cost to replace the current system installed in 1999 is \$208,400.49 and will include the replacement of 48 two-way communication radios at remote locations with upgrades to the antennas, poles, and coax cables. The purchase has been planned for in our Capital Improvement Plan. Mr. Church asked that acceptance criteria be met by the company.

20-31 Moved by Mr. Dalman and supported by Mr. Becker to approve the purchase of SCADA Replacements.

All supported the motion
Motion declared adopted

Next was a new standby generator for Lift Station #24 located at 6810 Byron Road. The proposed generator has been single sourced through Cummins Bridgeway/ONAN to remain consistent with 21 of the tried and true similar generators the Township already has. Estimated cost is \$68,004.00 and has been planned in our Capital Improvement Plan.

20-32 Moved by Mr. Church and supported by Mr. Nykamp to approve the purchase of a new standby generator for Lift Station #24.

All supported the motion

Motion declared adopted

Next was the replacement of lawn mowers for the Parks Department. The replacement mowers include one 72" mower, one 60" mower, and one 60" mower with a bagger. The recommendation is to purchase from Green Mark Equipment (low bid) for a net purchase with trade-in of \$26,688.45.

- 20-33 Moved by Mr. Church and supported by Mr. Becker to approve the purchase of lawn mowers from Green Mark Equipment.

All supported the motion
Motion declared adopted

Next was the replacement of two 25-year-old outfield scoreboards at Helder Park as noted in our Capital Improvement Plan. The recommendation is to award the bid to low bidder Architectural Systems Group, LLC in the amount of \$12,115 (Delivered and installed).

- 20-34 Moved by Mr. Becker and supported by Mr. Dalman to approve the purchase of replacement scoreboards at Helder Park.

All supported the motion
Motion declared adopted

Next was the consideration of a contract for River Avenue water main replacements (Lakewood Blvd. to 136th Ave.). The recommendation is to award the bid to low bidder Schipper's Excavating in the amount of \$1,527,258.00. The total project cost with a 10% contingency is estimated at \$1,679,984.00.

- 20-35 Moved by Mr. Bush and supported by Mr. Becker to approve the contract with Schipper's Excavating for water main replacements on River Avenue (Lakewood Blvd. to 136th Ave.).

All supported the motion
Motion declared adopted

Mr. Bulthuis reviewed his informational report. Included was a recommendation from the Executive Committee that the Township Offices, Parks Building, and Maintenance Building be closed to public access because of COVID-19 and the safety of our employees until further notice.

- 20-36 Moved by Mr. Bush and supported by Mr. Church to close the Holland Township main office, main parks building and maintenance building effective 8:00 A.M. on March 20, 2020 to the general public with the right to open at the discretion of the executive committee, to allow the executive committee consisting of the Supervisor, Clerk and Treasurer to amend the Holland Township personnel policy if needed, and suspend or cancel future board meetings for the Holland Township Board, Planning Commission and Zoning Board of Appeals in response to the COVID-19 Crisis if deemed necessary.

All supported the motion
Motion declared adopted

The executive committee will keep Board members informed on what decisions are made regarding COVID-19 Crisis changes. Board members shared committee reports and updates. Candidate filings for Township positions are due on April 21.

The meeting adjourned at 8:14 P.M.

Michael Dalman, Clerk

Vince Bush, Treasurer