HOLLAND CHARTER TOWNSHIP BOARD OF TRUSTEES

Regular Meeting
July 16, 2026

The Supervisor called the meeting to order at 7:00 p.m.

Present: Supervisor Russ TeSlaa, Clerk Michael Dalman, Treasurer Vince Bush, and Trustees Elliott Church, Dave DeYoung, Terry Nienhuis, and Gretchen Molotky. Also present was Township Manager Steve Bulthuis and Legal Counsel Ron Bultje.

Absent: None

The Pledge of Allegiance was recited and Mr. Bulthuis gave the invocation.

Citizens' Comments: Mr. Steven Willard was present to address the Board on his concern with his FOIA appeal.

Mr. TeSlaa reviewed the consent agenda.

26-63 A motion was made by Mr. DeYoung, supported by Mr. Nienhuis, to approve the consent agenda including communications, operational reports (June Building Permit Report and Sheriff's Department Report for June), bills and financial transactions for the month of June, and the minutes of the Board meeting held on June 18, 2026 and special meetings held on June 25, 2026 and July 7, 2026.

All supported the motion
Motion declared adopted

Next on the agenda was a presentation on Project Clarity: Phase III by Travis Williams, CEO, ODC Network. Also present was Kelly Goward.

The Board then considered an appropriation for Project Clarity. The request was for $50,000.00 per year for a period of five years.

26-64 A motion made by Mr. Church and supported by Ms. Molotky to approve an appropriation of $50,000.00 for Project Clarity this year with the intent to approve a similar amount for the next four years.

Roll call vote: Yes-7, No-0, Absent-0
Motion declared adopted

The Board then reviewed bids for the renovation and expansion of the Public Works Department facility. Mr. Greg Maybury, HCT Owner Representative, gave the update on this project and the bidding process. The recommendation is for approval of costs as detailed in the Final Cost Summary dated July 13, 2026 in the amount of $7,796,996.00 and authorize Lakewood Construction to issue contracts to the contractors and suppliers for the amounts indicated.

26-65 A motion was made by Mr. Dalman and supported by Mr. Church to approve the costs for the renovation and expansion of the Public Works Department facility.

Roll call vote: Yes-7, No-0, Absent-0
Motion declared adopted

The next agenda item was a second reading and considered for adoption of Zoning Text Amendments – Chickens. The amendment would allow for the keeping of chickens as a permitted use in the R-1 and R-2 Zoning Districts.

26-66 A motion was made by Mr. TeSlaa and supported by Mr. Church to table this second reading until further action is needed and the Keeping of Residential Chickens Ordinance is considered.

All supported the motion

Motion declared adopted

Mr. Bush introduced and the Board had a first reading on a Keeping of Residential Chickens Ordinance. The Ordinance would adopt residential chicken permitting requirements, regulating and governing the keeping of chickens within the Township; allowing for issuance of permits and collection of fees; providing the standards for permit application submittal, review, and approval process; and establishing a suspension, revocations, and appeal process for permit violators.

The next item provided for information was a fee schedule pursuant to the keeping of residential chickens as provided by the HCT Code of Ordinances – Chapter 9. This will be considered for adoption at a later meeting.

The next item for consideration was the reappointment of one representative to the Herrick District Library Board. Mr. TeSlaa recommended that Doug Becker be reappointed to the Herrick District Library Board and MAX Transit Board.

26-66 A motion was made by Mr. Dalman, supported by Mr. DeYoung, to reappoint Doug Becker to the Herrick District Library Board for a four-year term ending June 30, 2030.

All supported the motion
Motion declared adopted

26-67 A motion was made by Mr. Nienhuis, supported by Ms. Molotky, to reappoint Doug Becker to the MAX Transit Board for a three-year term ending June 15, 2029.

All supported the motion
Motion declared adopted

The next agenda item was a FOIA Appeal brought to the Board by Mr. Steven Willard regarding a denial of his request. Mr. Bultje addressed the matter. The recommendation was to provide the information to Mr. Willard at no cost with no sorting of its information to fit his request to identify which reports were Township implemented and which were based on citizen complaints. Mr. Willard presented his side of the issue which requested employee sorting of reports.

26-68 A motion was made by Mr. Dalman, supported by Mr. TeSlaa, to instruct the FOIA Coordinator in consultation with the Township Attorney to provide the Board's response to the appealing party with the option of providing the requested information at no charge without the sorting that is not available at this time.

All supported the motion
Motion declared adopted

The next item for consideration was the 2027-2032 Six-Year Capital Improvement Plan (CIP). Mr. Bulthuis reviewed the changes made since the initial draft plan was presented. The initial draft plan was distributed and reviewed on June 4 with further review at the June 18 Board meeting.

26-69 A motion was made by Mr. Nienhuis, supported by Mr. Dalman, to approve the 2027-2032 Six-Year Capital Improvement Plan.

Roll call vote: Yes-5, No-2, Absent-0
Motion declared adopted

The Board then considered four operational and capital improvement expenditures. The first was a valve turner replacement. The recommendation is to approve the low bid in the amount of $33,257 from Lewis Municipal Sales.

26-69 A motion was made by Mr. Church, supported by Ms. Molotky, to approve the purchase of the valve turner replacement from Lewis Municipal Sales.

All supported the motion
Motion declared adopted

The second item for consideration was a variable frequency drive replacement for Pump Station #1. Staff is seeking authorization of $78,558.90 for the replacement of the VFDs and controls.

26-70 A motion was made by Mr. Nienhuis, supported by Mr. Church, to approve the purchase a variable frequency drive replacement for Pump Station #1.

Roll call vote: Yes-7, No-0, Absent-0
Motion declared adopted

The next item for consideration was a variable frequency drive replacement for Pump Station #16. Staff is seeking authorization of $66,928.38 for the replacement of the VFDs and controls.

26-71 A motion was made by Mr. TeSlaa, supported by Ms. Molotky, to approve the purchase of a variable frequency drive replacement for Pump Station #16.

All supported the motion
Motion declared adopted

The next item for consideration was the construction of a parking lot at 402 E. 8th Street. A 30 space lot will be constructed on the site of the former Lemon Fresh property. Four bids were received and the recommendation is to award the contract to low bidder Terracon LLC in the amount of $239,797.74.

26-72 A motion was made by Mr. Bush, supported by Mr. Nienhuis, to approve the parking lot construction with low bidder Terracon LLC at 402 E. 8th St.

Roll call vote: Yes-7, No-0, Absent-0
Motion declared adopted

Mr. Bulthuis then reviewed his manager's report. Committee members shared their reports. Board members shared information updates and questions.

The meeting adjourned at 9:18 P.M.

Respectfully submitted,

Michael Dalman, Clerk	Russ TeSlaa, Supervisor