

HOLLAND CHARTER TOWNSHIP BOARD OF TRUSTEES

Regular Meeting  
September 18, 2025

The Supervisor called the meeting to order at 7:00 p.m.

Present: Supervisor Russ TeSlaa, Clerk Michael Dalman, Treasurer Vince Bush, and Trustees Dave DeYoung, and Terry Nienhuis.

Absent: Trustees Elliott Church and Gretchen Molotky

The Pledge of Allegiance was recited and Mr. Dalman gave the invocation.

Citizen's Comments: County Commissioner Jacob Bonnema was present to update the Board on positive happenings at Ottawa County.

Next the Board held a public hearing related to the proposed 2026 Budget and 2025 Property Tax Levy. Mr. TeSlaa opened the public hearing. Mr. TeSlaa reviewed a summary of the proposed 2026 Township Budget. The Board held a Budget Work Session on September 4. The proposed December 1, 2025 total ad valorem tax rate is at 4.86 mills, which is equal to what was levied to provide funding for 2025 operations and services. The budget will provide our citizens with the same level of service. Board members shared their appreciation of Township staff in the budget process. No citizens were present with questions for the Board.

Mr. TeSlaa closed the public hearing.

The Board then considered the proposed fiscal year 2026 budget resolution.

25-96 A motion was offered by Mr. Nienhuis and supported by Mr. Dalman to approve the 2026 Budget Resolution.

Roll call vote: Yes-5, No-0, Absent-2  
Resolution declared adopted

Mr. TeSlaa reviewed the consent agenda.

25-97 A motion was made by Mr. Bush, supported by Mr. Dalman, to approve the consent agenda including communications (Letter from Ottawa County Ag Preservation Board), operational reports (Building Department Report for August, Fire Department Report for August), and the minutes of the Board meeting held on September 4, 2025.

All supported the motion  
Motion declared adopted

Mr. Bush introduced and the Board then had a presentation from Mr. Alex Fink of Sympatico Coffee. He presented plans for Sympatico Coffee/Doubledog Properties LLC Redevelopment of 223 & 235 N. River Ave.

25-98 A motion was made by Mr. Bush, supported by Mr. Nienhuis, to approve the distribution of \$90,000.00 from the Vision Fund to Sympatico Coffee/Doubledog Properties LLC for completed street improvements found to be consistent with the purpose of the Vision Fund, including street widening, new concrete curb cut, new concrete sidewalk, new driveways, and general restoration located within the public right-of-way, south and east of the North River Avenue and Lakewood Boulevard intersection.

Roll Call Vote: Yes-5, No-0, Absent-2  
Motion declared adopted

The Board then had a second reading and considered for adoption of one Zoning Ordinance Map Amendment – 0 (vac) Butternut Drive (70-16-18-330-051) – C-2 Community Commercial to R-2A Medium Density Residential.

25-99 A resolution was offered by Mr. Bush, supported by Mr. Nienhuis, to approve Zoning Ordinance Amendment No. 663 - 0 (vac) Butternut Drive (70-16-18-330-051) – C-2 Community Commercial to R-2A Medium Density Residential

Roll call vote: Yes-5, No-0, Absent-2  
Resolution declared adopted

The Board then considered matters pertaining to the Holland Charter Township Community Center. The first item was the third amendment to the master deed of The Shops at Westshore. Mr. TeSlaa reviewed the document.

25-100 A motion was made by Mr. Dalman, supported by Mr. TeSlaa, to approve the third amendment to the master deed at the Shops at Westshore and authorize the Township manager to sign all documents necessary and related documents for the transfer of Unit 13 to The Shops at Westshore.

Roll call vote: Yes-5, No-0, Absent-2  
Motion declared adopted

Next was a license agreement with The Shops at Westshore Condominium Association. Mr. TeSlaa reviewed the document.

25-101 A motion was made by Mr. Bush, supported by Mr. TeSlaa, to approve the license agreement with The Shops at Westshore Condominium Association.

Roll call vote: Yes-5, No-0, Absent-2  
Motion declared adopted

The Board then considered a METRO Act Right-of-Way permit application from Metro Fibernet, LLC to establish a right-of-way permit under the state's Metropolitan Extension Telecommunications Right-Of-Way Oversight Act (Act 48 of 2002). The METRO Act provides regulations governing the issuance of permits by the Township to telecommunications providers for access to and ongoing use of the public right-of-way (ROW) within the Township. The METRO Act also requires telecommunication providers to obtain a permit for the Township for ROW use. Metro Fibernet, LLC seeks to establish their permit for five years.

25-102 A motion was offered by Mr. Bush and supported by Mr. Dalman to approve the right-of-way permit to Metro Fibernet as requested for five years and authorize the manager to execute the permit on the Township's behalf.

All supported the motion  
Motion declared adopted

The next item for consideration was an operational and capital improvement expenditure for fire department helmets. Mr. Bulthuis presented bids for forty (40) helmets/hoods and the recommendation is to purchase from MacQueen in the amount of \$20,640.00.

25-103 A motion was offered by Mr. Bush supported by Mr. Nienhuis to approve the purchase of forty helmets/hoods for the fire department from MacQueen.

All supported the motion  
Motion declared adopted

The next item was a review of Township procedures on lawsuits Mr. TeSlaa reviewed the procedure and Board members provided input and questions.

Mr. TeSlaa reviewed Mr. Bulhuis' report. Committee members shared their reports. Board members shared information and questions. The meeting adjourned at 8:11 P.M.

Respectfully submitted,

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Michael Dalman, Clerk

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Russ TeSlaa, Supervisor