



# APPLICATION FOR PLANNED UNIT DEVELOPMENT AND FINAL DEVELOPMENT PLAN APPROVAL

353 North 120th Avenue · Holland, MI 49424 · Phone: 616.395.0151 · www.hct.holland.mi.us

### ***Applicant Information***

Contact Name \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

### ***Owner Information***

Contact Name \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

### ***Plan Preparer Information***

Contact Name \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

### ***Property Information***

PUD Project Name \_\_\_\_\_

Address or Location \_\_\_\_\_

Parcel Number 70 - 16 - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Zoning District \_\_\_\_\_

Acreage of Parcel \_\_\_\_\_

Acreage to be Developed \_\_\_\_\_

Present Use (s) \_\_\_\_\_

Description of Proposed Use (attach additional pages as needed): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I hereby attest that I have read and understand the PUD application form, submittal procedures, and the general standards for approval, and that the information on the materials submitted are true and accurate, and I hereby agree to all the terms, standards, conditions and other Holland Charter Township requirements.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

**DO NOT WRITE BELOW THIS LINE**

Date Received \_\_\_\_\_ Amount of Fee Paid \$ \_\_\_\_\_ Check No. \_\_\_\_\_

Planning Commission 1st Discuss on \_\_\_\_/\_\_\_\_/\_\_\_\_ Planning Commission Action on \_\_\_\_/\_\_\_\_/\_\_\_\_

Application Accepted by \_\_\_\_\_

**Final PUD Submittal Procedures**

After approval of the preliminary PUD development plan, a final PUD development plan shall be submitted to the Zoning Administrator no later than four (4) weeks prior to the hearing date with the Planning Commission, including a hearing fee of \$1,000.00 and eleven (11) complete copies of:

1. This application;
  - a. One (1) original signature copy of the application must be submitted; the other ten (10) may be copies.
  - b. The Owner and Applicant must sign the final application. In the event that the Developer of project is not currently the Owner of record for the property, proof that the Owner of record agrees to the PUD must be submitted in written form.
2. The final development plan including the required content;
  - a. One (1) set of plans shall bear the original seal and signature of the architect or engineer who prepared them; the other ten (10) may be copies.
3. A narrative statement clearly captioned NARRATIVE STATEMENT;
  - a. The document must describe the overall objective of the development and how submission satisfies the intent, qualifying conditions, and standards of approval for a PUD.
4. An electronic copy of the entire submittal on CD or other file sharing device.

Any PUD submission found to be deficient shall be rejected and will not be scheduled for Planning Commission review.

ALL pages of ALL documents submitted in conjunction with the final PUD shall be labeled with the following (in addition to any other labeling requirement):

FINAL PUD  
(Project Name)  
(Date and revised date(s), if applicable)  
(Page \_\_ of \_\_)

Rolled documents shall not be accepted. All documents must be folded to a size no larger than 9" x 12". If submittal contains multiple documents, the documents must be collated into "packets". Each packet shall be secured by clips, or rubber bands if necessary.

The Owner and/or Applicant are required to be present at the scheduled public hearing to present your application.