

HOLLAND CHARTER TOWNSHIP BOARD OF TRUSTEES

Regular Meeting
December 21, 2023

The Supervisor called the meeting to order at 7:00 p.m.

Present: Supervisor Terry Nienhuis, Clerk Michael Dalman, Treasurer Vince Bush, and Trustees Elliott Church, Dave DeYoung, Russ TeSlaa, and Gretchen Molotky. Also present were Township Manager Steve Bulthuis, Community Development Manager Corey Broersma, and Planning Commission Chairperson Randy Kortering.

Absent: None

The Pledge of Allegiance was recited and Mr. Nienhuis gave the invocation.

Citizen's Comments: State Representative Nancy DeBoer was present to update the Board on events in Lansing. While currently on recess, sessions are due back on January 10. Nancy asked for any input or questions from the Board. Sarah Matwiejczyk, candidate for Ottawa County Prosecutor, was introduced by Former County Commissioner Al Dannenberg. She shared some information about herself.

Mr. Nienhuis reviewed the consent agenda.

23-126 A motion was made by Mr. TeSlaa, supported by Mr. Bush, to approve the consent agenda including communications (none), operational reports (none), and the minutes of the Board meeting held on December 7, 2023.

All supported the motion
Motion declared adopted

The Board then had a second reading and considered for adoption a Zoning Text and Map Amendment Ordinance – Adding the Federal District Overlay District to Article 7.

23-127 A resolution was offered by Mr. TeSlaa, supported by Mr. Bush, to approve Zoning Text and Map Amendment Ordinance #648 – Adding the Federal District to Article 7.

Roll Call Vote: Yes-7, No-0, Absent-0
Resolution declared adopted

Next on the agenda were two annual appropriation requests from the ODC Network, Project Clarity and Macatawa Greenway.

23-128 A motion was made by Mr. Bush, and supported by Ms. Molotky, to approve \$50,000.00 for Project Clarity and \$13,000.00 for the Macatawa Greenway.

All supported the motion
Motion declared adopted

Next Mr. Bulthuis reviewed the November 30, 2023 interim financial report prepared by Finance Director Kuiper. The Board then considered a budget resolution to amend the FY2023 budget.

23-129 A resolution was offered by Mr. Bush and supported by Ms. Molotky amending the FY2023 Budget.

Roll Call Vote: Yes-7, No-0, Absent-0
Resolution declared adopted

The Board then considered an estimate for interior and exterior improvements to Fire Station #1 (131 Riley Street). The recommendation is to approve the estimates from Lakewood Construction as presented plus a contingency for a not-to-exceed total of \$300,000.00.

23-130 Moved by Mr. Dalman, supported by Mr. DeYoung, to approve the improvements to Fire Station #1 for a cost not to exceed \$300,000.00.

All supported the motion
Motion declared adopted

The next item for consideration was a resolution regarding revised property and housing maintenance fees.

23-131 A resolution was offered by Mr. TeSlaa, and supported by Mr. Bush, to approve the revised property and housing maintenance fees.

Roll Call Vote: Yes-5, No-2, Absent-0
Resolution declared adopted

Next the Board considered appointments to various boards and committees. Mr. Nienhuis recommended that Bob Bouwkamp, Craig Brink, and Jack Harper be reappointed to the Construction Board of Appeals. He recommended that Jack VanderMeulen, Elliott Church, and Jack Harper be reappointed to the Property and Housing Board of Appeals.

23-132 A motion was made by Mr. DeYoung and supported by Mr. Bush to reappoint Bob Bouwkamp, Craig Brink, and Jack Harper to the Construction Board of Appeals for two-year terms ending December 31, 2025.

All supported the motion
Motion declared adopted

23-133 A motion was made by Mr. Dalman and supported by Ms. Molotky to reappoint Jack VanderMeulen, Elliott Church, and Jack Harper and to the Property and Housing Board of Appeals for three-year terms ending December 31, 2026.

All supported the motion with Mr. Church abstaining
Motion declared adopted

The Board then reviewed the 2023 Annual Report from the Planning Commission and 2024 meeting schedules for the Planning Commission and Zoning Board of Appeals. Mr. Nienhuis thanked both the Planning Commission and Zoning Board of Appeals for their service and the Board accepted the report and meeting schedules for information.

23-134 A motion was made by Mr. Bush, and supported by Mr. DeYoung, to accept the Planning Commission 2023 Annual Report and 2024 meeting schedules for the Planning Commission and Zoning Board of Appeals as information.

All supported the motion
Motion declared adopted

Mr. Bulhuis shared his administrative report. Township meetings will now be recorded and shared on our web site. Committee members shared their reports.

The meeting adjourned at 8:06 P.M.

Respectfully submitted,

Michael Dalman, Clerk

Terry Nienhuis, Supervisor