

## HOLLAND CHARTER TOWNSHIP BOARD OF TRUSTEES

### □ Regular Meeting January 6, 2011

The Supervisor called the meeting to order at 7:00 p.m.

Present: Supervisor Terry Nienhuis, Clerk Michael Dalman, Treasurer Vince Bush, and Trustees Chris Eaton, Arlan Hossink, and Norm Nykamp. Also present was Township Manager Donald Komejan.

Absent: None

The Pledge of Allegiance was recited and Mr. Nykamp gave the invocation.

**11-01** The minutes of December 16, 2010 were approved as written.

Citizen comments: None

The first agenda item was the consideration of two appropriations. Mr. Komejan recommended the following renewal appropriation agreements for contracted service for the fiscal year 2011: Macatawa Resource Center (\$48,000.00) and Tulip Time Festival, Inc. (\$8,500.00). He also reviewed some of the benefits of these contracted services.

**11-02** A motion was made by Mr. Nykamp, supported by Mr. Eaton, to approve the appropriation agreement with Macatawa Resource Center in the amount of \$48,000.00.

All supported the motion  
Motion declared adopted

**11-03** A motion was made by Mr. Bush, supported by Mr. Hossink, to approve the appropriation agreement with Tulip Time Festival, Inc. in the amount of \$8,500.00.

All supported the motion  
Motion declared adopted

Next the Board considered the recommendation of Township Manager Don Komejan to purchase software from BS & A Software, Inc. in the amount of \$29,600 for Equalizer's Utility Billing System network license. In addition, it is requested to approve the funds for conversion of the Harris system data to BS& A format at a fee of \$100 per hour, not to exceed \$21,000 and also for on-site training and implementation services estimated at \$14,250 and data extraction estimated at \$2150. The funding will come from the Sewer and Operating Funds, per the 2011 CIP. The total cost is estimated to be \$67,000.

**11-04** A motion was made by Mr. Bush, supported by Mr. Eaton, to purchase the software from BS & A Software, inc. for utility billing and also the funds for conversion to BS& A, on-site training and implementation, and data extraction.

Roll call vote: Yes-6; No-0, Absent-0  
Motion declared adopted

Mr. Komejan reviewed a Forcemain Maintenance Agreement between Request Foods, Inc., Grandquest Realty, LLC, and Holland Charter Township.

**11-05** Moved by Mr. Bush, supported by Mr. Nykamp, to approve the Forcemain Maintenance Agreement between Request Foods, Inc., Grandquest Realty, LLC, and Holland Charter Township and authorize Manager Komejan to sign it on behalf of the Township.

All supported the motion  
Motion declared adopted

Mr. Komejan also reviewed building permits for December 2010 and a comparison to prior years. He also reviewed some additional informational items.

Mr. Nienhuis welcomed Sgt. Brent Converse who will be the Community Policing Sergeant replacing retiring Sgt. Ed deVries.

Mr. Nienhuis updated the Board on plans for the replacement of the open Trustee position due to the resignation of Joe Baumann.

The meeting adjourned at 7:30 P.M.

Michael Dalman, Clerk  
Terry Nienhuis, Supervisor