

HOLLAND CHARTER TOWNSHIP BOARD OF TRUSTEES

□ Regular Meeting July 15, 2010

The Supervisor called the meeting to order at 7:00 p.m.

Present: Supervisor Terry Nienhuis, Treasurer Vince Bush, and Trustees Chris Eaton, Arlan Hossink, Norm Nykamp, and Joe Baumann. Also present was Township Manager Donald Komejan.

Absent: Clerk Michael Dalman

The Pledge of Allegiance was recited and Mr. Nienhuis gave the invocation.

10-86 The minutes of June 15, 2010 were approved as written.

Citizen comments: Mr. Timothy O'Donnell introduced himself as a candidate to represent the 30th District in the Michigan Senate.

At this time Mr. Nienhuis opened a public hearing to consider a proposed amendment to the Willow Woods Planned Unit Development project.

Mike Berg on behalf of Winter Sun Realty Inc. was present to describe the project and answer several questions concerning ingress/egress, emergency access, and related traffic matters.

Mr. Nienhuis closed the public hearing.

10-87 A resolution was offered by Mr. Hossink and supported by Mr. Baumann approving the amended project for the Willow Woods PUD and adopting the report attached as Exhibit B.

Roll Call Vote: Yes-6, No-0, Absent-1
Resolution declared adopted

The Board then considered a Wastewater Pretreatment Facility Development Contract with Request Foods, Inc. Mr. Komejan stated the Development Contract addresses the matters of design engineering, ownership and operation, insurance, and related grant compliance issues. The language and terms of the Development Agreement were consistent with a similar 2008 Contract with Request Foods, Inc. for the CDBG funded Phase 1 wastewater pretreatment facility project.

10-88 A motion was made by Mr. Bush and supported by Mr. Nykamp to approve the Contract with Request Foods, Inc. dated July 9, 2010 concerning expansion of the Company's wastewater pretreatment facility and authorize the Superintendent to execute the Contract on behalf of the Township.

All supported the motion
Motion declared adopted

Mr. Bush presented a proposed Resolution dealing with the Returned Check Fee. The resolution would establish a \$10.00 fee plus a service charge of \$15.00 for a total return check fee of \$25.00.

10-89 A motion was made by Mr. Nykamp, supported by Mr. Baumann, to pass the Returned Check Fee Resolution.

All supported the motion
Motion declared adopted

The next item was the second reading and consideration for adoption of the Dangerous Building Ordinance No. 520, an ordinance to amend Chapter 6 (Buildings and Building Regulations), Article III (Unsafe Structures and Equipment), and to repeal all ordinances or parts of ordinances in conflict herewith of the Code of Ordinances.

10-90 A motion was made by Mr. Bush, supported by Mr. Eaton, to approve the Dangerous Building Ordinance No. 520.

Roll call vote: Yes-6, No-0, Absent-1
Motion declared adopted

The next item for consideration was a request from John Gutierrez of the Ottawa County Road Commission for support from the Township of a citizen generated petition to abandon Scott Court, an 18-foot "paper" street mapped on the River Hills Subdivision, but never developed.

10-91 A motion was made by Mr. Baumann, supported by Mr. Nykamp, to support the abandonment of Scott Court Right of Way as described in the petition.

All supported the motion
Motion declared adopted

Mr. Komejan reviewed the adjusted proposed 2011-2015 Capital Improvement Plan (CIP) and asked the board to consider it for approval.

10-92 Moved by Mr. Eaton, supported by Mr. Baumann, to approve the 2011-2015 CIP, as adjusted.

Roll Call Vote: Yes-6, No-0, Absent-1
Motion declared adopted

Mr. Komejan reviewed the June 30, 2010 Financial Report submitted by Finance Director Melissa Whitney.

Mr. Komejan presented a recommendation from Fire Chief Jim Kohsel to appoint Dan Streur to the position of Lieutenant of Holland Charter Township Fire Department Station #2.

10-93 A motion was made by Mr. Bush and supported by Mr. Baumann to appoint Dan Streur to the office position of Lieutenant for Fire Station #2.

All supported the motion
Motion declared adopted

Mr. Komejan presented two maintenance requests for Helder Park. The first was a fence relocation. He recommended the Board accept the low bid of Fence Consultants of West Michigan in the amount of \$11,817.00. The second request was for asphalt driveway and maintenance work. The recommendation was to accept the low bid from Stripe A Lot in the amount of \$12,637.00 for this work.

10-94 A motion was made by Mr. Hossink and supported by Mr. Baumann to approve the maintenance requests submitted for Helder Park in the amount of \$24, 454.00.

All supported the motion

Motion declared adopted

Township Manager Komejan reviewed the June Building Permit Activity Report with a year to date update and several additional information items with the Board.

The meeting adjourned at 8:12 p.m.

Donald Komejan, Manager
Terry Nienhuis, Supervisor